Registration Fees

**Student Contest Fees:** Each student must pay the $150 student registration fee for the contest. Teachers can process all contest registration payments for their students at once. PLEASE CHECK WITH YOUR TEACHER TO FIND OUT HOW YOU SHOULD PROCEED WITH PAYMENT. Otherwise, you must use a credit card to pay online or indicate that you intend to mail a check for the full amount. *Please note:* There is no Teacher Registration Fee for the 2022 National Contest.

**Submitting Payment:** Individual fees cannot be split between multiple forms of payment (i.e., credit card and check). Each order must be paid in full by a single form of payment. For example, if your Student Registration Fees are being paid by a check from your school, the check must cover the full amount ($150) of your Student Registration Fee. *Please note:* If your NHD Affiliate program is paying for any of your fees, please follow the instructions from them on how to process your payment.

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**Students Submitting Registration Fees**

**Student Registration Fees**

- At the bottom of the Permissions and Waivers page, acknowledge the registration fees associated with the contest.
- Select Card to pay with a credit card, Check to pay by check, or School to signify that your school is paying your fee. PLEASE CHECK WITH YOUR TEACHER FIRST BEFORE PROCEEDING WITH PAYMENT. *Please note:* Credit card payments are preferred.
  - Either enter credit card information or print the invoice to mail with a check to complete payment.
  - If paying by check, mail the invoice, along with a check (made out to National History Day), to National History Day, 4511 Knox Road, Suite 205, College Park, MD 20740.
- If you need to insert payment information later, login and click your name in the top right corner.
- Select My Profile from the drop-down menu and then click the Store tab in your toolbar. Add the Student Registration Fee to your cart, and select Card to pay with a credit card, Check to pay by check, or School to signify that your school is paying your fee. PLEASE CHECK WITH YOUR TEACHER FIRST BEFORE PROCEEDING WITH PAYMENT. *Please note:* Credit card payments are preferred.
  - *Please note:* If your NHD Affiliate program is paying for any of your fees, please follow the instructions from them on how to process your payment.

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Registrants who do not complete the payment before the **11:59 p.m. ET Tuesday, May 17** deadline will face a **$50 Late Fee.** The late fee will increase to **$60 on Thursday, May 19.** If payment is not completed by **Friday, May 22,** the **late fee will increase to $75.** If you need to complete your payment after the May 17 deadline, you must contact the NHD National Office. Contact information is on page 17.
Teachers Submitting Registration Fees

Teachers Paying for Student Registration Fees
• Log in to your account and then click on the Store tab.
• Click on the Students tab, next to the Order History tab.
• All of your students will appear in the list. Check the box next to the student(s) for whom you are paying.
• Add the fees to the cart.
• Click the blue Checkout & Pay button.
• If you are paying by credit card, select Pay Online.
  • Complete the required fields.
  • Click Pay Now.
• If you are paying by check, select Generate Invoice.
  • Confirm the information is accurate and print this invoice.
  • Present this invoice to your school or paying organization’s finance office to obtain the check.
  • Mail the invoice along with the check, as instructed.
  • Please note: If your NHD Affiliate program is paying for any of your fees, please follow the instructions from them on how to process your payment.

Registrants who do not complete the payment before the 11:59 p.m. ET Tuesday, May 17 deadline will face a $50 Late Fee. The late fee will increase to $60 on Thursday, May 19. If payment is not completed by Friday, May 22, the late fee will increase to $75. If you need to complete your payment after the May 17 deadline, you must contact the NHD National Office. Contact information is on page 17.