

# Student Registration

Click [here](#) for video instructions.

## Creating a Student Account (Students in CA, CO, American Samoa, NHD China)

**After** your teacher(s) create their accounts, follow the steps below to begin registration.

- Use the National Contest private registration link to access the registration homepage. This will be sent from **zFairs.com** and/or your affiliate coordinator.
- Click **Create Account** in the toolbar, then select **Student** from the drop-down menu.
- Insert your first name, last name, and email address. Click the checkbox next to **I am Not a Robot**. Then, click the **Save & Continue** button. **Please Note:** This is the email contest coordinators will use to contact you. We may not be able to contact you via school email.
- Complete the **Student's Personal Information** section. In this section you will be asked to upload a profile photo. This photo is optional and may be used in the Welcome and/or Awards Ceremony. Then, click the **Save & Continue** button.
- Complete the **Additional Questions** section. Then, click the **Save & Continue** button.
- Add your **School, Teacher**, and **Grade** information. Then, click the **Save & Continue** button.
- Complete the **Entry** section.
  - **Group Projects Only**
    - **IF YOU ARE REGISTERING AS PART OF A GROUP PROJECT** - The first student in a group to register will create the entry. That student will give other group members the **Team/Project Key**. This **Team/Project Key** will appear in a confirmation screen for the first student, as well as in that student's profile when logged into the account. **Sample Team/Project Key: b965f631-a8a0-4eff-8145-d1698f3618d3.**
    - The other group members will create their student accounts and enter the **Team/Project Key** for their entry. This will bring up the title and description for their entry that was filled out by the group member who created the entry.
- The **Entry** section includes writing a **Project Description**. In the description, briefly summarize the historical argument and content of your project. Upload your project on this page. You can do it during registration or log back in later and upload an updated version before the **May 17 at 11:59 p.m. ET.** registration deadline. See [page 16](#) for information on how to format and submit your project. Then, click the **Save & Continue** button.
- On the next page, review the **Special Prizes**. You can nominate your project for **two** special prizes. You can do this now or log back in later and nominate your project. Then, click the **Save & Continue** button.
- Complete the **Student Permissions and Waivers** section with a parent/guardian. Then, click the **Save & Continue** button.
- On the **Payment** page, select credit/debit card payment, invoice, or that your school is paying. **PLEASE CHECK WITH YOUR TEACHER FIRST BEFORE PROCEEDING WITH PAYMENT.**
- Once you have marked your payment option, you will see a confirmation screen - your registration is now complete. You will receive a registration confirmation email from zFairs. Check your spam folder if you did not receive the email in your inbox. If you used a school email address, you may not receive the confirmation email.
- Click the **Home** button to be brought to the National Contest Registration page.
- To upload a profile photo, upload an updated entry, or nominate your project for special prizes, click on your name in the top right corner of the screen, and choose **My Profile**. You will have access to edit your profile until the registration deadline of **May 17 at 11:59 p.m. ET.**
- **Please note:** We need student videos for the Welcome and Awards Ceremonies! If you would like to submit a video, please follow [these instructions](#).